**Visitors to our Website**

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| **Data Controller(s)** | NHS North East Lincolnshire CCG |
| **Purpose** | Monitoring how the CCG’s website is used. This is done to find out things such as the number of visitors to the various parts of the site. |
| **Type of information Used** | Identifiable: Personal (IP address) |
| **Legal basis** | GDPR Article 6(1)(e) – processing is necessary for the performance of a task carried out in the exercise of official authority vested in the controller.  GDPR Article 9(2)(h)- processing is necessary for the purposes of the provision of health or social care or treatment or the management of health or social care systems and services. |
| **How we collect (the source) and use the information** | When someone visits the CCG’s website information is collected in a standard internet log to enable the CCG to monitor how the website is used. This is done to find out things such as the number of visitors to the various parts of the site.  From time to time, you may be asked to submit personal information about yourself (e.g. name and email address) in order to receive or use services on our website. Such services include bulletins, email updates, website feedback, requesting investigation of complaints and any other enquiries.  By entering your details in the fields requested or sending us an email, you enable the CCG and its service providers to provide you with the services you select. Any information you provide will only be used by the CCG, or our agents or service providers, and will not be disclosed to other parties unless we are obliged or permitted to do so.  We will hold your personal information on our systems for as long as you use the service you have requested, and remove it in the event the purpose has been met or when you no longer wish to continue your subscription. |
| **Data Processors** | N/A |
| **Your Rights** | With regards to the website service under GDPR you have the right:   * To be informed about the processing of your information (this notice) * Of access to the information held about you * To have the information corrected in the event that it is inaccurate * To restrict or stop processing * To object to it being processed or used * Not to be subject automated decision-taking or profiling   To be notified of data breaches |
| **How long we will keep the information** | The organisation has adopted The Records Management Code of Practice for Health and Social Care 2021. Data will be retained in accordance with this code and the accompanied retention schedule. |
| **Who we will share the information with (recipients)** | This information is not shared outside of the CCG. |