**Patient and Public Involvement**

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| **Data Controller(s)** | NHS North East Lincolnshire CCG |
| **Purpose** | If you have asked the CCG to keep you regularly informed and up to date about the work of the CCG or of you are actively involved in our engagement and consultation activities or patient participation groups, we will collect and use information you share with us. Where you submit your details to us for involvement purposes, we will only use your information for this purpose. |
| **Type of information Used** | Identifiable: Personal (such as name, address, date of birth) sensitive information (such as racial/ethnicity) |
| **Legal basis** | GDPR Article 6(1)(e) ‘processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority…’  Related legislation:  NHS Act 2006/Health and Social Care Act 2012 s14Z2  GDPR Article 9(2(g) Necessary for reasons of substantial public interest |
| **How we collect (the source) and use the information** | We will be collecting and using your information to enable us to keep you informed of any news, consultation activities or patient participation groups.  Your information will be held securely and accessible only to those who need it for the purposes it was collected. |
| **Data Processors** | North East Lincolnshire CCG |
| **Your Rights** | With regards to Patient and Public Involvement under GDPR you have the right:   * To be informed about the processing of your information (this notice) * Of access to the information we hold about you. * To have that information amended in the event that it is not accurate. * To have the information deleted * To restrict processing * To object to processing/withdraw your consent for processing * Not to be subject automated decision-taking or profiling * To be notified of data breaches |
| **How long we will keep the information** | The organisation has adopted The Records Management Code of Practice for Health and Social Care 2021. Data will be retained in accordance with this code and the accompanied retention schedule.  Data will also be removed at the request of the individual |
| **Who we will share the information with (recipients)** | N/A |